

# COURTESY WORK

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\_\_\_\_\_ Lodge # \_\_\_\_\_ respectfully requests the Worshipful  
Master of \_\_\_\_\_ Lodge # \_\_\_\_\_ consider performing courtesy work  
for our Lodge by conferring the degree(s) checked below on one of our candidates:

- Entered Apprentice Degree
- Fellow-Craft Degree
- Master Mason Degree

The name of our candidate is \_\_\_\_\_. I hereby certify  
that he has been cleared to ballot by the Grand Lodge of Arkansas and he was elected to receive  
the symbolic degrees at a stated meeting of our Lodge on \_\_\_\_\_.  
Furthermore, any prerequisite degrees have been performed and required proficiency has been  
satisfactorily demonstrated. If the performance of this courtesy work is acceptable to you and  
your Lodge, we would recommend the conferral of the Degree and any associated issues be  
coordinated between the Lodge Secretaries.

We will collect the appropriate fees from the candidate and process the appropriate Grand  
Lodge notifications. Your assistance in this matter is deeply appreciated.

Fraternally,

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

(Seal)